

Northern Marianas College

~~Final Approved~~ Copy of the Minutes of Academic Council Meeting

Memorandum: For your information, attached is a copy of the final approved minutes of the Academic Council meeting of November 12, 1999.

Electronic copies to:

NMC Branch Administrator, Rota
NMC Branch Administrator, Tinian
Vice President, Jack Sablan
Dean of Instruction, Dr. Barbara Moir
Dean of Continuing Education & CREES, Ed Camacho
Dean of Education, Roy Fua
Director of Admissions and Records, Janice Tenorio
Academic Advising Coordinator, Lisa Hacskaylo

Members of the Academic Council:

Dr. Jack Angello, Director, Apprenticeship Trades, Academic Council Chair
Chas Algaier, Director, School of Education, Academic Council Vice-Chair
Jim Holan, Acting Dean, Arts & Sciences; and Chair, English Department
Debbie Raumakita, Director, Nursing Department
Ed Zehr, Chair, SSFAH

Photocopies to:

NMC Archives
Academic Council Archives
Vince Riley (for Archives Loose Leaf Binder)

**First Draft Copy of the Minutes of the Academic Council Meeting
on 12 November 1999**

DATE: Friday, 12 November 1999

TIME: 1:00 to 2:00 p.m.
PLACE: V-108 Classroom

AGENDA

1. Review and adoption of 11/12/99 agenda
2. Review and adoption of any previous meeting minutes
3. Course Guides (Vocational Education) Update & Approval: Vince Riley and Chair
4. Old Business
5. New Business
6. Items for next Agenda
7. Adjournment

Attachments:

1. None

MINUTES

Academic Council Chair Dr. Jack Angello called the meeting to order at 1:10 pm in the V-108 Drafting Classroom. Members present were Dr. Jack Angello (representing Continuing Education, Ed Zehr (representing Instruction), Jim Holan (representing Instruction), Alice King for Debbie Raumakita, (representing Instruction) and Chas Algaier, Vice-Chair (representing the School of Education). Vince Riley was present as recorder. Randall Nelson was present to present the Course Guides for the Technical Trades/Apprenticeship program.

1. Review and adoption of agenda for today's meeting:

ACTION #1: It was moved, seconded and unanimously approved to accept the Agenda.

2. Review and adoption of minutes of previous meetings:

No minutes of Academic Council meetings on 10/01/99 and 10/29/99 were available to the Council, so this item was postponed to the next meeting.

3. Curriculum Action Requests (Course Guides):

A number of Course Guides for Vocational Education courses have been readied for review by the Academic Council:

CT 110	CT 190	EM 100	EM 132	ET 152
CT 112	CT 191	EM 110	EM 150	ET 153
CT 120	CT 192	EM 111	ET 150	ET 190
CT 130	DT 100	EM 131	ET 151	

ACTION #2: The Course Guide for ET 151 was examined, and approved, with modifications, unanimously. Similar modifications were required for the other Vocational Education Course Guides, so Randall Nelson was requested to revise the other Course Guides accordingly, for resubmission.

Randall Nelson also introduced new Vocational Education Course Guides on Building Codes to the Academic Council: BC 100, BC 120, BC 130. There is a need for these courses on Saipan since building inspectors and contractors, architects, and engineers involved in commercial and residential construction on Saipan must constantly be updated on building codes and the periodic revisions thereto.

ACTION #3: The Course Guide for BC 100, BC 120, and BC 130 were examined and returned with the other Vocational Education Course Guides to Randall Nelson for revision and subsequent resubmission.

4. Old Business:

a. The Memorandum of Agreement between the Department of Public Safety and NMC “to implement a program of training for DPS recruits” was reviewed by the Council. It was noted that the actual certification and degree programs, and the number or type of courses required, are not specified in the MOA. It was also noted that the Program Committee of the Board of Regents would meet that same day, and might approve the Basic Police Certificate. The Academic Council could then entertain representations regarding the Basic Police Certificate.

ACTION #4: The Academic Council approved the Memorandum of Agreement between DPS and NMC.

b. An update was provided on the A.A.S. program in Natural Resources Management. It still requires some report of Board approval.

c. Regarding the “UW” symbol on transcripts, the AC Chair shared results and comments from the survey he had conducted over the Local Area Network. It was also noted that page 16 of the current (1998-99) catalogue states that “failure to withdraw officially from a course will result in a grade of “F” being entered on a student’s permanent academic record,” while on p. 18 it is stated that “This [UW] symbol is recorded on the transcript when a students fails to officially withdraw from a course within the allowable period. A ‘UW’ received earns 0 grade points for the course.”

ACTION #5: It was moved seconded, and unanimously approved that the Dean of Student Services clarify the contradiction between instructors’ varying perceptions that “UW is a failing grade” and “UW is only a symbol, and is not counted in the G.P.A.”

5. New Business:

There was no new business to discuss.

6. Items for next Agenda:

Construction Trades Course Guides: CT 110, CT 112, CT 120, CT 130, CT 190-CT 192
ID 110

Adjournment: 2:06pm